

Waterbeach Parish Council



Notice of Meeting

Notice is hereby given that a Meeting of the **Parish Council** will be held at **7:30PM on Tuesday the 2nd of July 2024** in the Parish Office, Recreation Ground, Waterbeach, and I summons you to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Belinda Westwood

Clerk to Waterbeach Parish Council
27th of June 2024

AGENDA

- 7:30PM** **THOSE PRESENT / APOLOGIES FOR ABSENCE**
- 24/30** **OPEN FORUM**
Open Forum of a maximum of fifteen minutes duration for members of the public to address Councillors. A member of the public may speak for **up to 3 minutes** to make representations, answer questions and give evidence at a meeting **in respect of the business on the agenda** (Standing orders 3e, 3f, and 3g). Anyone wishing to speak, needs to be present at the beginning of the meeting. This is not a forum in which to raise complaints about the Parish Council or its staff, which should in the first instance be directed privately to the Parish Clerk so that it can be independently investigated in accordance with the Council's complaints procedure.
- 24/31** **MEMBERS INTERESTS**
To receive declarations from members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item. Those councillors declaring an interest should leave the room at the appropriate agenda item and only return once the vote on that item has been made.
- 24/32** **APPROVAL OF MINUTES**
To approve the minutes of the meetings held:
[07th of May](#), [14th of May](#), [28th of May](#) and the [4th of June](#).
- 24/33** **ACCOUNTS**
a) To approve the [payment of accounts](#), there are no receipts for the past month.
b) To agree any additional invoices presented not already on the schedule, if any.
c) To note the [bank totals](#).

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- 24/34 FINANCE**
To receive an update on the accounts for 2023-2024 AGAR.
To agree the 2022-2023 AGAR as drawn up by Cllr. MW (circulated via email)
- 24/35 POLL CARDS**
To decide whether Poll Cards are needed for the By-Election.
- 24/36 DEED OF EASEMENT**
To receive an update on the deed of easement application and identify actions required.
- 24/37 COUNCILLOR WALK-ABOUT**
To decide dates for a walk about the green spaces and WPC buildings.
- 24/38 BOWLS CLUB**
To receive an update from the BOWLS working party as on website.
- 24/39 REVIEW EXTERNAL BODIES**
24/11 To review representation of external bodies and groups.
- 24/40 REQUEST FOR PURCHASE OF CHAIRS**
To receive and consider the application from the library for additional chairs.
- 24/41 OFFICER & COUNCILLOR, COMMITTEE AND GROUP UPDATES**
To receive updates (if any) from the Clerk, Chair of the Parish Council, Committee/Group Chairs, and District and County Councillors.
- 24/42 HEALTH & SAFETY**
To receive updates (if any)