Minutes of the meeting of Waterbeach Parish Council held on Tuesday, 3 August, 2010 at 7.30 p.m. in the New Pavilion, Cambridge Road

Present: Mrs B Bull; Mr W Bullivant; Mrs J Cornwell; Dr C Grant; Mr M Howlett; Mr P Johnson (Chairman); Ms N Kay; Mrs J Rabbett; Mr D Smart; Mrs C Smith; Mrs J Williamson; Mrs M Williamson; Mr A Wright.

In attendance: The clerk; no members of the public

Mr Williamson also attends as the County Councillor for the ward; Mr Johnson also attends as a District Councillor for the ward

2010.107 Apologies:
 Mr Ball (holiday); Mrs Lloyd (holiday); Mr Hockney, SCDC.

2010.108 Declarations of Interest for matters on the agenda
 Mrs Rabbett declared a personal interest in agenda item 112 and 132 as being married to an employee of the council
 Dr Grant proposed a personal interest in agenda item 113 as having a business relationship with the clerk
 Mr Smart declared a prejudicial interest in agenda item 7 as being a named person on the list of accounts to be paid.

2010.109 Open Session for the Public
 No members of the public present.

2010.110 To approve the Minutes of the meeting held on 6 July 2010
 Mr Williamson proposed, seconded by Mrs Bull and agreed that the Minutes be approved.

2010.111 Clerk’s report and matters arising from Minutes
 Salt bins – notification of siting for salt bins ordered to be made to CCC by 20 August.
 It was agreed that the bins were no longer required and that the option to store salt supplied by CCC should be taken up.
 Dirt ramps – An alternative source of soil is being explored following Durman Stearns failure to deliver the agreed loads. Clerk to meet with Martyn Townsend to discuss positioning of soil.
 Yew trees – Four yews have been pruned by Clive Rabbett. Concern was raised by a resident of Providence Way to the drastic action which had been taken. Assurance was given that the work was necessary maintenance. It was agreed that additional trees would be pruned before September, the latest time for such work.
 Work identified at the recreation ground inspection on guttering on buildings, slates on buildings and manhole covers has been completed. Estimate for the repair of the weathervane and clock would be considered at the September meeting.
 The tree pack from Woodland Trust as agreed previously has not yet been ordered.
 Wood art event to be held on 25 September – Mr Wright organising.
 Providence Way/cemetery boundary – Chairman and clerk visited residents and letter sent to those who were not at home. Letter to be sent to residents following work.
 Outdoor gym equipment – information circulated from Fresh Air Fitness. Nicola Ostler, Buggy Boot contacted for support.

2010.112 To receive and consider any point relating to health and safety in relation to employees, equipment, properties and land
 It was agreed that the kitchen wall should be removed.
 It was agreed that a check list for the inside of the pavilion should be given to Clive Rabbett for completing.
 It was agreed that paper towels should be provided in the toilets.

2010.113 To approve the accounts for payment
 Mr Smart left the room.
 Mrs Smith proposed, seconded by Mr Wright and agreed that the accounts be paid as presented.
 Mr Smart returned to the room.
2010.114 **To receive reports and Minutes of committee meetings**
   i. Planning Committee held on 20 July, 2010. Noted and accepted
   ii. Finance Committee held on 27 July, 2010 Noted and accepted

2010.115 **To receive notes from inspection of recreation ground inspection**
The notes were received.

2010.116 **Tillage Hall:**
i. To receive report from Building Task Force meetings
Concerns have been raised about the standard of finish of the lit path from Chapel
Close to Cambridge Road and the car park
Kitchen – to be fitted out in stainless steel
   ii. To receive report from Management Task Force meeting
A meeting is to be arranged

2010.117 **To receive update on street light at Chittering**
It is understood that it is not possible to connect the street light to the power from
the telephone box as low voltage electricity is used in the telephone box.
Grant funding would be possible if the light is not the statutory responsibility of the
authority.

2010.118 **To consider future provision for interments**
Further information is required before consideration can be given to the matter.

2010.119 **To consider provision of diesel**
Ms Kay proposed, seconded by Mrs Smith that diesel is obtained from Mr Smart and
that he is re-imbursed at cost price.
Diesel tank in old garage – Mr Smart to investigate disposal

2010.120 **To consider possible siting and provision of noticeboards**
It was agreed that the Council would submit a planning application for noticeboards
in the garden of 11 High Street and one other site to be agreed. It was noted that the map on the noticeboard at Bottisham Lock shows an incorrect position for the spot.

2010.121 **To consider whether to proceed with granting of Freeman and Freewomen of parish**
A recent amendment to the Local Democracy, Economic Development and
Construction Act 2009 gives the power to a parish council to grant freedoms. Ms Kay
proposed, seconded by Mrs Williamson and agreed that the clerk speaks to Major
Hornby proposing the granting of the Freedom of the Parish to the regiments

2010.122 **To consider loss of swimming facility at barracks**
Concern was expressed that the swimming facilities at the barracks may close due to
repairs necessary to enable the reopening of the pool. It was agreed that the clerk
discuss the matter with Major Hornby

2010.123 **To consider provision of allotments**
The allotments, on land owned by Ely Diocese and managed by Carter Jonas, off
Glebe Road are oversubscribed. Ely Diocese have offered an area of derelict
allotments for use as allotments and requested that the cost of clearing the site is
met by the Council or a third party.
Mr Shipp, owner of land in Burgess Drove has offered to provide an additional area
for allotments when his tenant has harvested the crop.
It was agreed that a poster be placed in the village to establish the number of people
requiring an allotment.
It was agreed that the option of allotments in Burgess Drove would be preferable as
there would be no cost and the allotments would be workable sooner.

2010.124 **To consider future use of old pavilion**
It was agreed that further consultation should be carried out and that additional
suggestions to those already made would be requested via the newsletter.

2010.125 **To nominate a councillor to the role of SCDC Standards Committee**
Ms Kay’s offer to stand was agreed.
2010.126 **To discuss articles for council newsletter**

Mr Williamson declared a prejudicial interest as treasurer of the parochial church council reproducing the newsletter at a cost and left the room.

Mr Wright and Mrs Williamson declared a personal interest in the reproducing of the newsletter.

It was agreed that Mr. Williamson continues to reproduce the newsletter in the short term.

Items for the newsletter would include, use of old pavilion, allotments, library, funding for Tillage Hall. Other suggestions to be submitted to the clerk

2010.127 **To receive reports from Councillors, officers and representatives of the Council**

i. **County Councillor**

Library Access Points - CCC currently need to save 25% in the library service and to make further savings over the next two years.

ii. **District Councillor/s**

*Mr Johnson:*

Planning system – updated and working but not very satisfactory.

SCDC Chief Executive – Following Mr Harlock’s retirement the post has been filled by Mrs Turner

*Mr Hockney:*

Stagecoach – increased complaints being received about the service.

Cambridgeshire Young Persons History Award – presented to Year 5 and 6 at Waterbeach School for DVD, Conflict and Community, produced in partnership with Waterbeach Barracks, the Farmland Museum and Cottenham Village College.

iii. **Chairman**

*Way Lane – excessive litter had been reported in Way Lane. SCDC had been requested to litter pick the area periodically*.

Outdoor gym equipment – catalogues circulated for consideration. Item for newsletter.

Council contact – councillors were reminded that the clerk should be contacted on matters relating to issues in the village to facilitate information being dealt with in the correct manner.

iv. **Library Officer**

Summer Reading Scheme – 23 readers have enrolled.

CCC library service – New service level agreements are to be produced, CCC are not honouring those already signed. It was agreed that the Council should write to CCC seeking to obtain a refund, as agreed in two previous agreements, of the rent paid directly to them.

Reduced provision circulating stock which will possibly need collecting from Huntingdon and no more new books.

Six week consultation to take place with key dates being advertised in Cambridge Evening News. It was agreed that responses should be encouraged from residents.

v. **CPALC**

*Time allocation has been re-instated when the office can be contacted*

vi. **Neighbourhood Watch**

PCSO Mason will be holding drop surgeries

Histon Police Panel attended by Mr Williamson and Mrs Williamson. Reported cases of antisocial behaviour in Waterbeach are low. Additional patrols requested for recreation ground during school holidays. Concern expressed that cars are being stopped from parking in front of One Stop by police.

Future meeting dates of Police Panel: 12 October at Impington Village College; 11 January at Cottenham Village College

viii. **Trees**

Four of the yew trees in the cemetery have been trimmed. It was agreed that further
The efforts of Clive Rabbett were noted and praised.

10 year celebration of Cow Hollow Wood. See 2010.111

ix. Wicken Vision

The bridge at Reach is to be officially opened on 12 September

2010.128 To receive communications to the Council as seen fit by the Chairman for presenting to the Council

SCDC – parish council member vacancy to SCDC Standards Committee

CCC – salt bins

Keith Wells – National Poop Scoop Week and Good Citizen Dog Training Scheme – information to be forwarded to Mr Williamson for inclusion on web site

C Rabbett – employment concerns

Ms Barker – Clare Close tree. It was agreed that the Council could not change the decision previously taken not to re-imburse the money. The Council were not aware of any damage which the tree roots may have caused prior to the incident.

2010.129 To receive all other correspondence

NHS – Camquit
NHS – Keeping in Touch

ECDC – Littleport Masterplan

2010.130 To answer questions from Councillors

Parking at Clayhithe – due to a film being made called Dimension.

Closing of Station road

Arnold Scrivener Cup – it was agreed that the cup be offered for the cricket match between Landbeach and Waterbeach

2010.131 Matters for the next agenda

Cow Hollow Wood Play area
Digital camera
Fitness equipment

2010.132 Employment issues

Mrs Rabbett left the room

Mr Williamson proposed, seconded by Mrs Smith and agreed that Mr Pinion be offered full time employment.

It was agreed that the Employment Panel would meet to review employment contracts and to reconsider groundsman’s hours.

Dr Grant proposed, seconded by Mrs Smith and agreed that the Terms of Reference of the Employment Panel be amended to allow the Panel to undertake staff appraisals and meet with staff.

Meeting ended at 10.20 p.m.